



Latino Academy of Workforce Development
1917 Lake Point Drive | Madison, WI 53713
608.310.4573 | general@latinoacademywi.org

LAWD Volunteer Application

Completed Volunteer Applications can be sent to general@latinoacademywi.org with the Subject Line: Volunteer Application or dropped off at Latino Academy.

Last Name			First Name			Middle Name		
Address (Number & Street)								
City/State/Zip Code								
Phone				Email				
Emergency Contact (Name, Phone, Relationship)								
Race/Ethnicity				Age			Male/Female	

Last Completed Education Level:

- Some High School
- High School Diploma
- Some College
- Associate's Degree
- Bachelor's Degree
- Certification Training

Educational Institution: _____ **Area of Study:** _____

Employment:

- I am currently employed.
- I am not currently employed.

Employer: _____

Position: _____





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Skills that you would like to utilize as a volunteer (ie. languages, subject matter knowledge, technology, etc.):

Volunteer Experience over the past 5 years:

Organization	Experience	Dates

Desired Volunteer Position:

For detailed descriptions of each volunteer position, visit www.latinoacademywi.org. There is not a description for Special Events Assistant. LAWD hosts 3-4 events per year, and we look for volunteers who are able to assist with events as they are available.

Bilingual Administrative Assistant

In-Class Spanish GED tutor for Math, Spanish, Science and/or Social Studies

Spring (January – May): Math

Summer (June – August): Spanish

Fall (September – December): Science and Social Studies

ESL Tutor

Special Events Assistant

Availability:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

January-May

June-August

September-December

Please list any special scheduling considerations here:





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LAWD Volunteer Confidentiality Agreement:

I understand that in providing my services as a volunteer with LAWD I will respect the confidential nature of the knowledge I will gain concerning the academic performance, behavior, and personal information of the students with whom I work.

If a student tells me something or I notice something that may indicate his/her safety is at risk or he/she is in emotional distress, I will report that information to my supervising LAWD Staff.

Signature

Date

Volunteer Disclosure Statement:

It is the policy of the LAWD to require all prospective volunteers who work directly with students, without continuous immediate supervision, to complete this "Volunteer Disclosure Statement." Subsequently, the agency will complete a criminal record check for convictions and pending charges through the WI Dept. of Justice.

Number of Years at Current Address: _____

Date of Birth: ____/____/____

Gender: ____ Male ____ Female

Have you ever been convicted of or do you have any pending violations of law felonies, misdemeanors, and/or ordinance violations other than minor traffic violations?

____ Yes ____ No

I hereby release LAWD, its Board of Directors, and its agents as well as providers of information from any liability related to the furnishing and receiving information related to arrests and convictions.

Signature

Date